

Office Use: _____

OZARK TRAILS COUNCIL

BOY SCOUTS OF AMERICA

Please print legibly!

2009 Camp Staff Application

Name _____						
Last	First	Middle				
Currently Registered in Unit (Type and Number) _____ in the						
District						
Address _____						
Zip	Number	Street	City	State		
Home Phone (_____) _____ Cell Phone (_____) _____						
E-Mail Address _____						
Social Security Number	Drivers License No.	Exp. Date	State	Date of Birth	T-shirt size	

CAMPS (Choose ONE)

- Camp Arrowhead;** Boy Scout Resident Camp; Marshfield, MO
- Frank Childress Scout Reservation;** Cub Scout Resident Camp; Diamond, MO

POSITIONS (Choose ONE)

- Director** (must be at least 21 years of age) **Counselor** (must be at least 18 years of age)
- Instructor** (must be at least 15 years of age; must also have one year as CIT to be instructor at Arrowhead)
- CIT** (must be at least 14 years of age for Childress; 15 years of age at Arrowhead)
- Commissioner** (volunteer – unpaid position)

I am interested in the following department (see page four for descriptions)

- 1st Choice** _____
- 2nd Choice** _____
- 3rd Choice** _____

STAFF AVAILABILITY

A preference is given to applicants who are able to serve the entire camping season. Occasionally, it is possible that some staff assignments can be part time. See page four and the Ozark Trails Council Calendar (www.ozarktrailsbsa.org) for specific dates.

I am available to serve the entire camp season. Yes No

If, NO, I am unavailable for the following dates (list dates): _____

Commissioner Applicants: I am available the following sessions/dates: _____

SCOUTING EXPERIENCE

Tenure In Scouting: Youth _____ Adult _____ Current Rank _____

Leadership Positions: _____

Other Positions Held: _____

Order of the Arrow: Ordeal _____ (Date) Brotherhood _____ (Date) Vigil _____ (Date) Other O.A. Honors _____ (Date)

Lone Bear: Responsibility _____ Year Received _____

Tribal Name _____

LONG TERM CAMPING EXPERIENCE

Camp _____ Year(s) _____

Camp _____ Year(s) _____

Camp _____ Year(s) _____

High Adventure Base _____ Year(s) _____

PREVIOUS SUMMER CAMP STAFF EXPERIENCE (LIST MOST RECENT FIRST)

Position _____ Location _____ Year _____

Position _____ Location _____ Year _____

Position _____ Location _____ Year _____

Describe leadership experience (include Brownsea, Wood Badge, etc.) _____

Honors and Achievements (other than Scouting) _____

List hobbies, clubs or other related activities: _____

List certifications of advanced training (CPR, National Camp School, BSA Lifeguard, etc.), including dates: _____

Educational Background

Name & Location _____ **Major** _____ **Degree/Year of Graduation** _____

College _____

High School _____

Other _____

Scholastic Honors _____

Athletics _____

Activities _____

I am a full-time student returning to school in the fall: Yes ___ No ___ School _____

EMPLOYMENT HISTORY

Present or most recent Employer (if student, print name and location of school) _____

From _____ To _____ Job Title _____ May we contact? Yes ___ No ___

Address _____ City/State/Zip _____

Responsibilities _____

Supervisors Name _____

Reason for leaving _____

Have you ever been discharged or been asked to resign from any job? No ___ Yes ___ If yes, why _____

Additional Information

	YES	NO
Have you ever used illegal drugs?.....	_____	_____
Have you ever been convicted of a criminal offense?..... (If yes, please attach a separate sheet explaining the circumstances.)	_____	_____
Have you ever been charged with child neglect or abuse?.....	_____	_____
Has your driver's license ever been suspended or revoked?..... (If yes, please attach a separate sheet explaining the circumstances.)	_____	_____

REFERENCES

List those individuals (not relatives) who have knowledge of your character, experience and ability. Have your references complete the CAMP STAFF REFERENCE FORM and return them directly to the Council Services Center. If under 18 years of age, one reference MUST be from your Unit Leader.

Name	Address, City, State, Zip	Telephone
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WHY I WISH TO BE A MEMBER OF THE OTC CAMP STAFF

READ AND SIGN BELOW

I hereby make application for summer employment, and in accordance with the principles of the Boy Scouts of America, I promise to subscribe to the Scout Oath or Promise, Law, and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all BSA policies, programs, and management including those described in this application. I further agree to submit a completed current (within 12 months) Health and Medical Record, indicating I am physically capable of completing the assigned tasks of the position. This will be submitted on or before my arrival, if selected. I understand that a personal interview may be required before employment will be granted. I understand that completing this application does not guarantee employment.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that employment is at the will of the Ozark Trails Council and any falsification or misrepresentation in this application is cause for discharge.

Signature _____ Date _____

Signature of Parent/Guardian (if under 18 years of age) _____ Date _____

*Unit Leader's signature _____ Date _____

(Required for applicants under 18 years of age)

EQUAL OPPORTUNITY EMPLOYER

Applicants are not required to provide any information on this application that is prohibited by federal, state or local law. All applications will be given every consideration, but its receipt does not imply that the applicant will be interviewed or employed. The Ozark Trails Council does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in the provision of services or employment.

General Employment Information

1. **Employees must be registered members of the Boy Scouts of America.**
2. Age requirements:
 - A. Counselor in Training (CIT) – 14 years old by the first day of the session they serve. Serves two sessions only. (This position is available at Frank Childress Scout Reservation for 14 year olds and 15 year olds at Camp Arrowhead ONLY.)
 - B. Instructors – 15 years old by June 1 of the current camping season for Childress; for Arrowhead you must meet this requirement and also have served as a CIT for one summer.
 - C. Counselors – 18 years of age by June 1 of the current camping season.
 - D. Directors - BSA standards require some positions to be a minimum of 21 years of age.
3. The principles of the Scout Oath and Law must be practiced as a way of life. Staff is expected to set the highest example of excellence in Scouting.
4. Housing and meals are provided. Staff is expected to properly maintain living quarters and always be in attendance at meal time.
5. References are important and will be reviewed as part of the selection process. Have those you are using as references complete the enclosed reference forms and return them directly to camping services at the address listed below. **Applicants under 18 years of age must have one reference form completed by their Unit Leader.** (If currently registered)
6. Apply at anytime. However, applications received by **December 1st** will receive first consideration. Return completed application to: **Camping Services, Ozark Trails Council, 1616 S Eastgate, Springfield, MO 65809.**

CAMP SPECIFIC INFORMATION

Frank Childress Scout Reservation is an Ozark Trails Council outdoor experience for Cub Scouts. Cub Scout Resident Camp has a yearly theme. It is held at the Frank Childress Camp facilities in Diamond, Missouri. The staff serves from June 7, 2009 through August 29, 2009.

Positions at Cub Scout Resident Camp include: CIT's, Instructors, Counselors, Directors and Commissioners,.

Departments include: Office, Health Lodge, Dining Hall, Theme Program Staff , Shooting Sports (BB guns/Archery), Crafts, Nature/Games, and Aquatics(pool).

The **Camp Arrowhead Boy Scout Camp** is located in Marshfield, Missouri. The staff at Camp Arrowhead serves campers for Boy Scout Resident Camp. The 2009 camping season at Camp Arrowhead begins on June 7, 2009 and continues through August 29, 2009.

Positions available are: CIT's, Instructors, Counselors, Directors and Commissioners.

Camp departments include Aquatics, Handicraft, High Adventure, Trading Post, Office, Health Lodge, Nature, Shooting Sports, Dining Hall, and Scoutcraft.

Volunteer Commissioners serve at least 1 Boy Scout session and are needed in the following areas; Leads, Campsite, Trading post and Maintenance.

***NOTE TO APPLICANT** — Please fill in your name and circle the camp for which you have applied to be on staff for this summer. Give this form to the three references you have listed on the back of your application. Please provide a self-addressed stamped envelope returning this form to Ozark Trails Council; Camping Services; 1616 S Eastgate; Springfield, MO 65809.

Circle one

Camp Arrowhead

Frank Childress Scout Reservation

CAMP STAFF REFERENCE FORM

_____ is applying for a seasonal position on the camp staff with the Ozark Trails Council. Staff is responsible for providing quality program to over 2,000 Boy Scouts, Webelos, Cub Scouts and adult leaders.

We would greatly appreciate your evaluation of this applicant. Please complete this form at your earliest convenience and return to: Ozark Trails Council; 1616 S Eastgate; Springfield, MO 65809. All information will be kept confidential.

How long have you known this applicant? Years _____ Months _____ In what capacity do you know the applicant? _____

Your comments are of the utmost importance as we select staff for the upcoming camping season. Please circle the phrase the best describes this applicant.

APPEARANCE (grooming, dress)	Flawless	Well-Groomed	Generally Neat	Slovenly
DEPENDABILITY	Exceptional	Dependable	Requires Supervision	Irresponsible
INITIATIVE	Resourceful/Self Motivated	Industrious	Has Necessary Drive	Indifferent
PERSONALITY	Bland	Pleasing	Outgoing	Magnetic
COOPERATION WITH PEERS	Inspires Confidence	Cooperates Willingly	Usually Cooperative	Obstructionist
LEADERSHIP	Inspirational	Able to Take Charge	Good Team Member	Incapable of Leading
ATTITUDE	Always Enthusiastic	Positive	Generally Acceptable	Negative
COMMON SENSE	Lacking	Needs Experience	Usually Sound	Always Uses Sound
Judgment				
ORAL COMMUNICATIONS	Eloquent	Excellent Grammar	Satisfactory	Limited
INTEGRITY	Always Trustworthy	Generally Reliable	Sometimes Lacking	Can't Be Trusted

What, in your estimation, is this person's greatest ability? _____

What, in your estimation, might be this person's weakness? _____

Do you know of any reason this applicant could not serve in a camp leadership role? Yes ___ No ___

RECOMMENDATION: _____ Highly recommend employment
_____ Recommend employment
_____ Do not recommend
_____ employment

Please put any additional comments on the reverse side.

NAME: _____ Signature: _____

Please print

Phone: _____ Date _____

Please print legibly!

NOTICE

The Ozark Trails Council, Boy Scouts of America may conduct background checks on **ALL** employee applicants who are 18 years of age or older.

**DISCLOSURE TO EMPLOYMENT APPLICANT
REGARDING PROCUREMENT OF
A CONSUMER REPORT**

In connection with your application for employment, we may procure a Background Investigative Report and/or Background Report on you as part of the process of considering your candidacy as an employee. In the event that information from the report is utilized in whole or in part in making an adverse decision with regard to your potential employment, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the Federal Fair Credit Reporting Act.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will be given a summary of these rights together with this document.

By your signature below, you hereby authorize us to obtain a consumer report and/or an investigative report about you in order to consider you for employment. The consumer report may include, but not be limited to, criminal history, verifications of employment and education, and driving records. A credit report detailing personal financial history will only be obtained for permissible purposes in consideration of jobs meeting specific criteria.

Applicants Name: _____
(PLEASE PRINT)

Applicants Address: _____

City/State/Zip: _____

Signature: _____

Social Security Number: _____

Date of Birth: _____

Driver's License: State: _____ Number: _____

EEOC Notice N-915.043 II states "a pre-employment inquiry on the part of the employer for information such as date of birth or state age on an application form is not, in itself a violation of the age discrimination in employment act (ADEA). The ADEA of 1967 prohibits discrimination in employment on the base of age.

I am applying for (circle one): **CAMP ARROWHEAD** **FRANK CHILDRESS SCOUT RESERVATION**

*To All Applicants:
The information requested above is used to assist in the completion of a background investigation. The information will be maintained in a limited access file, detached from your application. The information will be used for the sole purpose of identification when conducting a background investigation.*