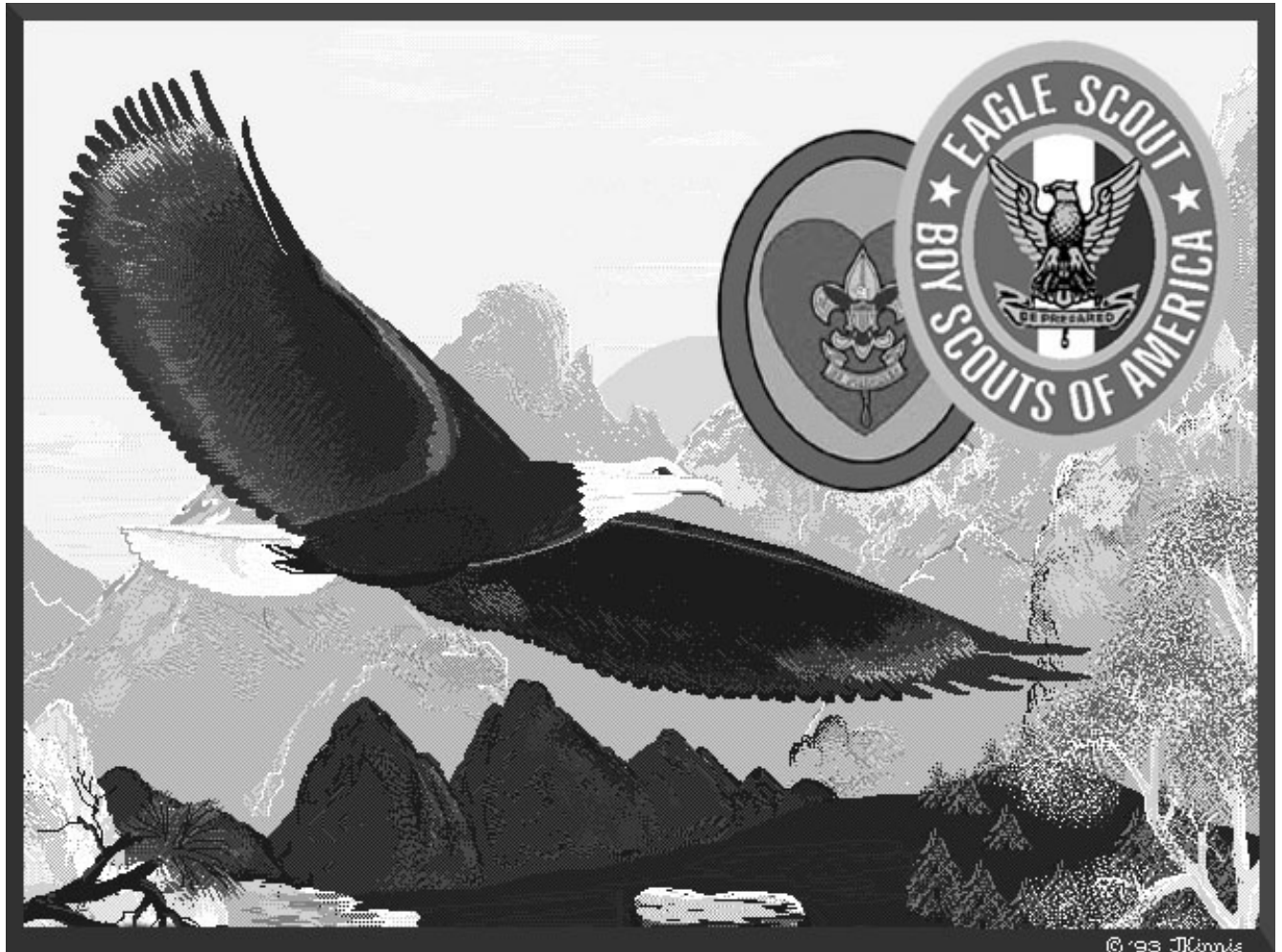


River Trails District Life to Eagle Packet



BOY SCOUTS OF AMERICA 2008

Revised August 2008

**OZARK TRAILS COUNCIL, River Trails District Advancement Eagle Committee
Guide, Boy Scouts of America**

LIFE TO EAGLE ORIENTATION

CONGRATULATIONS! You have attained the high rank of Life Scout and are preparing for the most respected and least attained rank scouting has to offer. The District Advancement Committee wants you to know that, although the road is difficult, we are here to support you in obtaining this lofty goal. It takes dedication, leadership, perseverance, and a positive mental attitude. Most importantly, it takes support from your troop, family, and your friends to be successful.

This guide has been prepared to assist you and your troop in completing the required steps necessary for the Eagle rank. Our first suggestion is for you to attend one of the Life-to-Eagle orientation sessions presented by the Advancement Committee two times a year (October and March, normally held during the same time as Boy Scout Roundtable). Scoutmasters, Committee Members, Eagle Scout Counselors and parents are also invited to attend. Secondly, we suggest that you follow the recommendations listed in this guide as you plan your steps to successful completion. Allow for plenty of time so that any delays can be resolved before your projected completion date and before you reach 18 years of age.

Your District Advancement Eagle Committee is made up of the following dedicated Scouters who want you to succeed:

Jim Lompe, 573-336-2856 (home), St Robert, ajl@cablemo.net, District Advancement
Chairman
Glen Matlock, 573-341-3762 (home), Rolla, glen@mst.edu
Dean Smith, 573-364-5796 (home), Rolla, smithfam@rollanet.org
Le Roy Maurer, 573-308-4798 (home), Rolla, Leroy.maurer@us.army.mil
George Heib, 573-774-1046 (home), Waynesville, heibg@ctcncs.org
Duane Martin, 573-336-3718 (home), Waynesville, drm13Wjobe.net
David Cartner, 573-765-4150 (home), Richland, dscartner@socket.net
Robert Miller, 573-674-2819 (home), Licking
Eric Mayer, 573-855-3678 (home), Waynesville, ericlmayer@gmail.com
Doug Merrill, 573-528-8238, Waynesville, dmerrill320@aol.com
Dean Kolker, 573-578-5662, Rolla, dmkhooah@fidnet.com

EAGLE SCOUT REQUIREMENTS

The National Council, Boy Scouts of America, has set the following standards for the rank of Eagle Scout:

Be active in your troop and patrol for at least 6 months as a Life Scout.

While a Life Scout serve actively for a period of six months in one or more of the approved leadership positions. These positions are: Patrol Leader, Assistant Senior Patrol Leader, Senior Patrol Leader, Troop Guide, Order of the Arrow Troop Representative, Den Chief, Scribe, Librarian, Historian, Quartermaster, Junior Assistant Scoutmaster, Chaplain Aide, Instructor, Venture Crew Chief, or Varsity Team Captain. **Note: Some of the positions acceptable for Star and Life are not approved for Eagle.**

Demonstrate Scout Spirit by living the scout oath (promise) and law in your everyday life.

Earn a total of 21 merit badges, 12 required, (of these 10 have no options, while two have limited choices) and 9 other merit badges of your choice.

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to your religious institution, school, or community. (The project should benefit an organization other than Boy Scouting.) The project must be meaningful and be of value. **The project idea must be approved by your Scoutmaster and Troop Committee and by the District Advancement Eagle Committee before you begin.** For an Eagle project, the candidate must be the project leader. The project does not have to be original in nature, but cannot be a joint project with another candidate doing the same project. The Eagle candidate must plan the details, organize the work and the manpower, obtain the necessary materials and resources, and direct the successful completion of the project. The total time involvement must be considerably more than is required for Star and Life service. Time requirements for an Eagle project are not specified. As a general planning guide, the candidate might spend 40 hours of his time in planning, researching, coordinating, writing, and working on his project. Similarly, the project might use 10 volunteers (adults, family members, Cubs Scouts and Girl Scouts count also) for 6 hours each. The total hours expended on this example are 100 hours, which is not an unreasonable amount of time for a successful project. Projects which benefit any part of the Boy Scouts of America's program are not acceptable, nor are fund raisers that give money to a charity as a primary project. Fund raising may be part of the project when the funds raised are used to purchase project materials.

Take part in a Scoutmaster conference.

Successfully complete an Eagle Scout Board of Review.

Eagle Scout Advancement Process River Trails District

These steps are designed to take the guess work out of the usual question, "What do I do next?" We, as a District Advancement Eagle Committee, strongly suggest that a member of the Troop Committee be designated to be a counselor of Eagle candidates. It has been found from experience that successful counselors have been: Troop Committee Chairmen, Troop Advancement Committee members, or Assistant Scoutmasters. This guide will assist you in planning for the successful completion of administrative details. At any time during the process, District Advancement Eagle Committee members will be more than happy to answer your questions.

NOTE: IT SHOULD BE NOTED THAT, IF THE SCOUTMASTER AND EAGLE CANDIDATE ARE RELATED, AN ASSISTANT SCOUTMASTER (NOT RELATED) SHOULD BE ASKED TO FULFILL THE ROLE OF THE SCOUTMASTER FOR THE EAGLE CANDIDATE. LIKEWISE, ANY RELATIVES OF THE EAGLE CANDIDATE SHOULD NOT SIGN OFF ON THE PROJECT NOR SHOULD THEY ACT AS COUNSEL OR A MEMBER OF THE BOARD OF REVIEW.

Step 1. Obtain an Eagle Guide Book packet. Contact your Troop Advancement person, District Advancement Eagle Committee member, or District or Council Service Center for your packet. Make plans to attend one of the Life-to-Eagle Orientations that the district puts on at Roundtables (usually in March and October each year). The kit contains the following information:

- Eagle Scout Rank Application, No 58-728 (latest edition)
- Eagle Scout Leadership Service Project Workbook, No 18-927A
- Character reference form
- Scoutmaster Comment Sheet
- District Advancement Roster
- Advancement Report Form No. 34403
- Unit Money Earning Application, Form No. 34427B
- Tour Permit, Form #33426

NOTE: IT IS THE RESPONSIBILITY OF THE EAGLE CANDIDATE TO FILL IN THE FORMS AND PAPERWORK AS HE PROGRESSES THROUGH THE STEPS, ALTHOUGH THE TROOP COMMITTEE CHAIR, ADVANCEMENT CHAIR, OR EAGLE ADVISOR MAY HELP THE CANDIDATE.

Step 2. Discuss ideas with your Scoutmaster and Counselor for an acceptable Eagle project. The candidate should consider contacting his religious organization, sponsoring organization, or school. Other organizations are listed in Appendix A. Additional information is contained in Appendix B. Before the project idea is finalized, we recommend that the idea be discussed with one of the District Advancement Eagle committee members. The finalized idea should have a materials list, projected tools required, identify critical skills and expertise needed, and a proposed timeline on how the project is to be organized and conducted. A sample project

planning time-line is included at Appendix C. Remember that the main purpose of the Eagle Project is to "Give Leadership to others for the benefit of the community." If the proposal is to build something, a drawing or blueprint must be included with the project idea. The candidate should try to answer everything that a reasonable person might question before granting approval. Planning is the key to success. Use your imagination!

Step 3. Finalize the proposal. Use the Service Project Workbook and secure approval signatures from the Scoutmaster, Troop Committee Chairman, and benefiting organization. We also suggest that you begin keeping your notes and Project Workbook in a binder which will help you keep it all together and serve as documentation for the project start-to-finish.

Step 4. Make an appointment with a District Advancement Eagle Committee member to have the project proposal reviewed. Usually, the proposal is reviewed with other members of the committee to prevent a one sided view, and to insure that the provisions of National guidelines have been met. We make it our business to assist each candidate with ideas, information, and encouragement for him to reach his full potential. **The project must be approved by a District Advancement Eagle committee member before actual work on the project can begin.** An original Eagle application form can be given to you when your project idea is approved. A Xerox copy cannot be sent to National. The latest version of the Eagle Application must be used.

Step 5. Secure the necessary materials. Sometimes it is necessary to have a fund raiser to help pay for the cost of the materials needed in the project. If a fund raiser is necessary, submit a request for a fund raiser to the Ozark Trails Council before beginning. Although many Eagle candidates have requested donations from retail businesses in the past, we recommend that "donations" not be solicited, but rather request trade discounts. We also suggest that you contact these businesses in person instead of requesting by letter. Should you be successful in these endeavors, it is your responsibility to write a sincere letter thanking the owner for his support in your project. Please be considerate of the businessmen who helped and of the Eagle candidates who follow you. Copies of all letters should be added to your Eagle project notebook. To cover your workers during your project with Scout insurance, we recommend that you apply for a **Tour Permit** also from the Council Office covering all proposed work dates including possible rain dates.

Step 6. Start promptly working on your project. Your job is to demonstrate and give leadership to others. Above all, remember that you are being evaluated on the process. Concentrate on how you are administering the completion of your project. Don't drag the project out beyond a reasonable timeframe. Use your resources. Ask questions. Seek assistance. Make a detailed plan including a timeline. Keep detailed notes and records in your workbook at all stages. These notes will be used in preparing the final comprehensive project report. Keep the benefiting organization, Scoutmaster and Troop Eagle Advisor informed as to your progress. Take pictures of the project site before, during, and after to help explain what you did when you appear before the Eagle Board of Review. Show and label pictures of actual work being performed. Send out notices to remind your workers to be there on the date/time that you want them. Follow up with a phone call as a friendly reminder a few days before. Make sure that your materials and tools will be on hand. Assuming that someone will come through only opens the door for failure. Remember, one of the objectives of your project is to

demonstrate that you have learned your leadership skills. Also remember that you are to get others to perform the tasks. We don't expect you to be the technical expert on how to do everything. Get an adult Scouter involved, but you should retain control of directing your project. The District Advancement Eagle Committee has seen a number of young men never reach the goal of Eagle when the project completion time goes beyond six months. Therefore, make it your goal to complete your project as quickly as you can.

Step 7. After your project is completed. A comprehensive written narrative is prepared describing how you chose this project and its benefits, plus your planning steps. Outline decisions you made and suggestions you received prior to the beginning of your project. Tell how you demonstrated and gave leadership to others working on your project. Include goals you set to successfully complete the project and describe problems encountered along with how you solved them. Describe what you learned from this project and how these same skills can be utilized in the future. When your project is completed, request a letter from the benefiting organization indicating that the project has been satisfactorily completed. If you've done your job well, a letter will be easy to ask for, and they will lavish it with praise for your excellent job. Put this letter in your Eagle notebook.

Step 8. Request character reference letters. Your Troop Eagle Advisor should help you send out requests for reference letters (Appendix D), including a return self-addressed stamped envelope addressed to the District Advancement Chairman. Keep a list of those persons from whom reference letters are requested with your Eagle packet. The reference letters are confidential so you may not review these letters. It is recommended that you select someone from your school, your religious organization, your employer (if you work), and close friends of the family. If there is a problem getting the letters, the District Advancement Eagle Committee will contact your references using the contact information contained on your reference list. Letter of reference will be mailed directly to the District Advancement Chairman where the letters, along with the Scout Eagle notebook, will be reviewed by the District Advancement Eagle Committee during your Eagle board of review.

Step 9. Fill out the Eagle Application.

A. Dates on the application are very important. You must have 6 months time between the rank of Life and Eagle. You must have served in a key leadership position for six months while a Life Scout. You must have earned 12 Eagle required and 9 optional merit badges (21 total). Be very careful when selecting dates for merit badges, use the date your Merit Badge Counselor signed the blue card. The date of your rank advancement should be the date the board of review was held.

B. Requirement 6 - your Goals, Awards, and Ambitions. Separate sheets should be added to the application for this narrative. As a guide, you should divide your discussion into four parts - **1)** Your life's goals, what you hope to do when you graduate from high school or college. What are your plans to achieve that goal? This portion is all in narrative form. **2)** List your awards you have received from all sources: high school, athletics, band, church, club involvement, etc. **3)** List the positions of responsibility that you've held from all activities. **4)** List the significant Scouting events that you have participated in: backpacking,

cycling, historical trails, canoe trips, high adventure trips, training activities, and, if possible, the total nights of camping you have completed.

C. Legibly complete the Eagle Application yourself. You are applying for the Eagle award through the National Council Office of the Boy Scouts of America. Therefore, you should take responsibility for completing it correctly. This application will be reviewed by your Troop Committee, District Advancement Eagle Committee, Ozark Trails Council, and Boy Scout National Headquarters in Irving, TX. We strongly suggest that you type the application!

Step 10. Complete the project report. During our Life to Eagle Orientation, the number one question asked is how do I put together my report? What are the key ingredients found in other successful Eagle books? Your report is one of the most important parts of the project. How you layout your project report and how you display key parts are some of the questions that you will have to decide. We have found that when the candidate puts together a logically constructed report that describes how he accomplished his plans, he usually has written a great report. Some of the possible subheadings you might use are:

A. Project objective: A brief description of what the project was all about, in general terms, and who benefited.

B. Background: A brief discussion on how you chose your project, what you found was necessary to be done, who you contacted to coordinate getting started, problems that had to be solved before you could begin, why this project was important to you and to the benefiting organization.

C. Planning steps: What you did to complete the plans, what materials gathering considerations were necessary? How did you invite workers to help you? What process did you use to determine the number of workers that you would need and how were you going to demonstrate leadership? What research was necessary to understand the project? What were some of the hurdles you had to maneuver around? What were some of the other permissions you needed to start the project?

D. Project process: Give a step-by-step process on how the project was completed in a narrative format. Explain how you gave leadership to the project, how you organized the tasks that were required to complete the project, and how these tasks actually got accomplished. Many times what we plan to get done is not always what we actually get done. Changes in plans, methods, timeframes and manpower are major considerations that require additional leadership on your part. Explain those changes in your report. Complete the narrative portion by giving a breakdown on man-hours used, include a listing of all the Scouts, Scouters, family, and friends who helped. Make sure you total all their hours served and include your hours for planning, organizing, staffing, directing, controlling and writing your report. Sign your report as described in the Eagle Workbook.

Step 11. Assemble your Eagle Notebook. The following is a listing of the documents and in the order that they should appear in the notebook.

1) Cover Sheet with your name, Troop Number, and your Scoutmaster's name/phone number (the Eagle Scout Service Project Workbook cover sheet works well).

2) An original Eagle Scout Award Application, latest version. If your troop has Troop Master or any other Advancement data base, provide a printout of all your advancement records.

3) Requirement No. 6. Narratives describing your goals, awards and ambitions (separate sheets).

4) A letter from the Benefiting Organization stating that the project was completed, usually on the benefiting organization's letterhead.

5) The project workbook page with the signatures of the Troop Committee Chairman, Scoutmaster, and District Advancement Eagle Committee member. Include all the other pages of the workbook that are appropriate for your project (materials lists, tools lists, etc.) behind your report.

6) Your project report in narrative format as outlined in Step 10. Don't forget your signature page with a date that the project was completed and your Scoutmaster's signature that certifies that you did complete the project according to your plans. Display your labeled pictures of before, during and after your project, materials list, tool list, manpower used and time recording. Remember that if a fund raiser or other method was used to secure materials, then a detailed accounting of money received and expended should be included.

7) Design plans or blueprints of the project. Include maps, coordination letters, letters requesting tools and equipment, flyers you produced to remind workers, etc.

8) Thank you letters to businesses and special people thanking them for their help.

Step 12. Request a review of your work. Your Troop Eagle advisor should review the packet with you to insure that all items have been included and that spelling errors and layout problems have been corrected. When the Eagle notebook meets his stringent standards, you should seek the Scoutmaster's approval and date on the application. The Scoutmaster verifies that all the information is technically correct and the project was completed. The Troop Committee Chairman's signature verifies that all Merit Badges, Rank Advancements and service times are correct. Set a date that you, the Scoutmaster and Troop Committee Chairman can review the entire Eagle notebook. You should show your enthusiasm for your completed work to these approving officials and gain their support. **Remember that the project and the merit badges must be completed before your 18th birthday.** The letters of reference will be inserted in the Eagle Notebook when it is forwarded to the District Advancement Eagle Committee.

Step 13. Contact the District Advancement Eagle Committee. A member of the Troop Committee, preferably the Troop's Advancement Committee Chairman, should contact the District Advancement Chairman. The District Advancement Eagle Committee will review the packet to ensure that all dates, offices held, and signature blocks are complete and correct, and will coordinate arrangements to forward the Eagle packet to the Council office for review. The Council office will verify the information contained in the packet, ensure that all merit badges and ranks earned have been reported to the Ozark Trails Council, and will review the unit's roster to verify that the candidate is a registered Scout. Once the Council office has approved the packet, it will be returned to the District Advancement Chairman. At this time, the District Advancement Chairman will review the Eagle notebook and will coordinate the candidate's appearance before a Board of Review.

While troop support and encouragement is desirable, troops should keep in mind that no "mock" or "pre" boards of review are to be conducted by the unit.

Step 14. Participate in the Eagle Board of Review. The Eagle candidate should present himself before the board in complete and proper Scout uniform. Patches should be sewn-on correctly and in the proper location. An Order of the Arrow sash should not be worn, nor should it be improperly hanging over the scout belt. Because this is an Eagle Board of Review, the merit badge sash should be worn. The board should have a minimum of three and a maximum of six members. The Board of Review Chairman will introduce the Eagle candidate to the members of the Board of Review. The unit leader may remain in the room, but will not participate in the Board of Review. The unit leader may be called on to clarify a point in question. In no case may a relative or guardian of the candidate attend the review, even as a unit leader. The District Advancement Eagle Committee member will arrive at least 20 minutes prior to the arrival of the candidate to instruct board members on the procedures of the review and to allow all members to review the Eagle notebook. The board should not last over an hour, nor should it be a re-examination of the candidate's scouting skills. The purpose of the Eagle Board of Review is fivefold. Questions asked of the candidate will determine his fitness to hold the highest award scouting has to offer.

A. Does the candidate understand his obligations and responsibilities to live by the Scout Oath/Promise and Scout Law? Has he striven to live by them in his daily life?

B. Does he understand his responsibilities to serve as a model citizen in his community and his nation? Can he apply the knowledge he gained in his troop to what he will face in his adult life?

C. What leadership skills has he learned through his project and through his leadership positions?

D. Determine what the candidate's goals and aspirations are for the future. What does he want to do as a career? Does he have a plan to reach those goals? Does he understand what being an Eagle Scout is and that he must live his life as a recognized Eagle Scout?

E. Is the candidate following the 12th point of the Scout Law? Is he reverent, does he recognize a supreme being? How does he carry out this belief in his daily life?

NOTE: An Eagle Board of Review may be held after a Scout turns 18 provided all of the requirements were completed prior to his 18th birthday. If the Board of Review is conducted between three and six months after the candidates 18th birthday, a statement explaining the reason(s) MUST accompany the application. When a Board is going to be held more than six months after his 18th birthday, the Eagle Scout candidate MUST petition the National Advancement Committee, through the Council Advancement Committee, for an extension of time TO HOLD the board of review.

Step 15. Receive the decision of the board of review. Following the questioning period of the review, the candidate will be asked to leave the room while the board members review his qualifications. Board members must agree unanimously to recommend the candidate for the Eagle rank. If the board finds a problem, the candidate shall have a right to immediately bring before the board any evidence that he feels will resolve the problem(s). Should the Board still find the candidate does not meet the standards expected of an Eagle Scout, then the board will explain to him what he must do to meet the requirements of the board and be given a specific time period to correct any deficiencies. The Chairman of the Board will write a letter to the candidate explaining the steps that were agreed upon during his exit conference and the timeframe for completion. This notice of adverse decision should be delivered to the Scout as soon as possible. A copy of the letter must be sent to the District Advancement Chairman and to Council Advancement Chairman. The candidate has the option to appeal the ruling of the board through the District Advancement Chairman to Council Advancement Committee. If the candidate is successful and receives a unanimous recommendation, then the scoutmaster and the new Eagle Scout will be invited back into the room for congratulations. The date of a successful board of review is the date of Eagle rank.

Step 16. Complete all administrative details. Immediately following the Board of Review, board members signatures will be placed on the advancement report. The District Advancement Eagle Committee member and the Troop Committee Chairman will also sign the candidates Eagle Application in the appropriate places and date it. The Eagle letters of reference will be retained by the District Advancement Eagle Committee representative and be given to the District Advancement Chairman. A member of the Troop Committee will be designated to insure that the application, Eagle Service Project Notebook and advancement report is received at the River Trails Scout Service Center for delivery to the Ozark Trails Council.

Do not set your Court of Honor too soon! Allow eight weeks after the board for the clearance and return of the approved Eagle Application from National Council. The Council Scout Shop is not permitted to sell the Eagle Award kit until the approval is received back from National. Awarding the Eagle Scout is highest award of the Boy Scouts of America so it is recommended that this Court of Honor ceremony be conducted on its own. It should not be done in conjunction with the troop's regular court of honor. This new Eagle Scout has worked long and hard and should be given the individual respect and honor he deserves. A member of the Troop Committee can contact any of the District Advancement Eagle Committee members for suggestions on Eagle ceremonies. The River Trails District Advancement Eagle Committee's representative on the Eagle Board should be asked to be a part of the Eagle ceremony giving the Eagle Scout Oath/Promise.

Appendix A

Eagle Project Resources

1. Your religious organization head, minister, board of trustees, elders, etc.
2. Your school principal, assistant principal, school counselor.
3. American Legion Post
4. Veterans of Foreign Wars (VFW) Post
5. Disabled American Veterans Post
6. American Red Cross
7. Non-profit organizations
8. State parks
9. Forestry Service

APPENDIX B

MEMO

TO: Unit Leaders, Committees, and Eagle Candidates

RE: Eagle Projects

Boy Scout Eagle projects involving construction of structures are required to comply with building codes thus ensuring safety of design. Some counties define *structures* as anything larger than a doghouse intended to enclose an area or support persons. Examples are: buildings, decks, platforms, ramps, stairs, bridges, piers. Some playgrounds may also require a permit and the likelihood of serious injury on playground equipment is greater than with other projects when small children are involved. Injury accidents attributable to negligent design or construction methods may cause legal action to be brought against all parties involved with the project whether it is construction, planning, design or approval. The Boy Scouts of America does not provide protection against negligence involving Eagle projects

For projects constructed on commercial properties, such as private schools or churches or constructed on public state or county property, you must check the city or county engineer to see if a building permit must be issued *prior* to the start of construction. Plans must be prepared in sufficient detail to indicate the intended design, sizes and types of building materials to be used, framing, foundations, and necessary code compliance details. These plans should be one of the following:

1. A standard trade-design package commercially available from building supply stores such as Lowes or Home Depot, etc.
2. A set of building plans certified by a professional civil or structural engineer, or architect licensed to practice in Missouri.

For projects on Federal property, such as Fort Leonard Wood, Pulaski County does not have jurisdiction; however, this does not relieve you from the obligation for code compliance, certification, and inspection. The Post Engineer must approve the design in writing prior to the start of construction and must issue a completion inspection report.

Building projects submitted to the Advancement Committee will be reviewed and if acceptable in concept will *only be given provisional approval. The project must then be submitted to the city, county or post engineer for their approval. Upon issuance of a building permit or approval letter, a copy of the permit or letter must be submitted to the Advancement Committee. **Only then may the project be started.*** Although the permit process requires an additional effort, your compliance with the law demonstrates leadership qualities expected of an Eagle candidate. Please discuss your project ideas with our committee before you begin development of your plan. We wish you success and are here to help.

APPENDIX C

... On My Honor, I Will Do My Best....

Eagle Project Sample Time-Line

Purpose:

1. To help you evaluate and communicate to others the total time and personnel that you will need to satisfactorily complete your project.

2. To assist you in planning, communicating, and sequencing your activities, tools, and recruiting helpers.

Sample:

1. Proposed Time span: June through August

2. Day One (Planning Meeting at the Site)

a. Tasks:

- i) Visit the site. Discuss the jobs with the crew leaders. Assign jobs to each crew leader. Make leadership assignments. Review each person's responsibilities.
- ii) Make a list of the tools that will be needed. Assign who will bring each tool on each day
- iii) Review physical arrangements. Locate areas for materials, tools, and trash.

b) People needed: Three crew leaders, Quartermaster, Safety Leader, two adults, and yourself.

c) Time: (Three hours of work) x (8 people) = 24 hours

3. Day Two: (Work Day)

a) Tasks:

- i) Stake out location of new trail. (Crew #1, 2 Hrs)
- ii) Clear brush along trail. (Crew #1, 3 Hrs)

- iii) Cut timbers for erosion control. (Crew #2, 3 Hrs)
- iv) Dig water bar grooves in trail. (Crew #3, 4 Hrs)
- v) Collect rocks from stream bed. (Crews #6 & 2, 1 Hr each Crew)
- vi) Set water bars, stake down. (Crew #2, 3 Hrs) (Crew #3, 3 Hrs)
- vii) Mulch brush. Distribute along trail. (Crew #1, 2 Hrs)

b) People *needed*: Three crews of 4 scouts each, plus three adults, and myself.

c) Time: (Seven hours of work) x (16 people) = 112 hours

4. Day Three: (WorkDay)

a) Tasks:

i) Make trail markers. (Crew #1, 5 Hrs)

ii) Cut wood for benches and water proof. (Crew #2, 5 Hrs)

b) People needed: Two crews of 3 scouts each, four adults, and myself.

c) Time: (Five hours of work) x (11 people) = 55 hours

5. Day Four: (Work Day)

a) Tasks:

i) Set trail markers. (Grew #1, 4 Hours)

ii) Set benches. (Crew #2, 4 Hours)

iii) Place erosion stones. (Crew #3, 4 Hours)

iv) Clean-up trail (Crews 1, 2, .3, 1 hour)

b) People needed: Three crews of 3 Scouts each, four adults, and myself.

c) Time: (Five hours of work) x (14 people) = 70 hours

TOTAL **HOURS** ANTICIPATED: (24 +112 +55 +70) = 261 MANHOURS

APPENDIX D

Candidate's Name: _____ Unit # _____

Please **CIRCLE** reference type: (a) Parent (b) guardian (c) religious leader
(d) school principal (e) school teacher (f) employer (g) other _____

The above named candidate is seeking to qualify for the rank of Eagle Scout, and thus earn the highest award of the Boy Scouts of America. The candidate will be required to appear before a Board of Review, which will review the candidate's qualifications, and will look specifically at the development of the candidate in the following areas:

- *Relationship to God and Country
- *Adherence to the ideals of Scouting
- *Ability to help others through skills he has learned
- *Capacity for leadership and demonstration of critical thought processes
- *Concern for himself by improving his physical fitness to the limits
of his physical resources
- *Ability to live and work cooperatively with others
- *Life purpose and mental outlook

You are being asked to write a letter of recommendation on behalf of the candidate to advise his Board of Review members of anything which you consider important to the candidate's leadership ability, participation in school, church, and community activities, attitude, health, and mental and emotional development. The information you furnish will be treated in strictest confidence.

Please mail your letter directly to the District Advancement Chairman at the address shown on the enclosed pre-addressed, pre-stamped envelope.

DO NOT RETURN YOUR LETTER OF RECOMMENDATION TO THE EAGLE CANDIDATE!!!!

Appendix E
District Service Center Address:

Example of the envelope for your reference letters:

Scout's Name Troop Number	Mr. Jim Lompe BSA District Advancement Chairman 15645 Talon Road St Robert, MO 65584	<div style="border: 1px solid black; width: 80px; height: 80px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">Stamp</div>
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APPENDIX F

Eagle Scout Rank Application

APPENDIX G

Eagle Scout Rank Application Route Sheet